

How to apply

1. Create your Conftool account

<https://www.conftool.org/blue-green-biodiversity-2024>

- The first time you use this website (Conftool conference management system), you will be required to create an account. Click on **“Register new”**.
- On the new page, fill in your personal details (name, institution, address, etc.) and supply a valid email address and password so that you can return to work on your application over several sessions if needed.
- Once you have filled in the form, click on **“Submit and begin with the submission of a contribution”** (do not click on “Submit and register to summer school” – this option will take you to the fee payment page).
- You will receive an email with a link to validate your e-mail address and a copy of these instructions.

2. Complete your application

- On the new page (“Your Submissions”), click on “All documents” to upload the required documents: your CV, a motivation letter (one A4 page), and your MSc/PhD thesis abstract.

3. Edit your application

- If you need to work on your application over several sessions, log in to the Conftool website and click on “Your submissions” (do not click on “Register as Participant” – this option is only for accepted participants to pay the registration fees).